

# Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**11<sup>th</sup> March 2010**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID1774	<b>West Berkshire Council Forward Plan – April 2010 to July 2010</b>	Councillor Graham Jones	3 - 14



## Individual Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan – April 2010 to July 2010</b>		
<b>Report to be considered by:</b>	<b>Leader of Council</b>	<b>on:</b>	<b>11<sup>th</sup> March 2010</b>
<b>Forward Plan Ref:</b>	ID1774		

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**List of other options considered:** N/A

**Key background documentation:** None

<b>Portfolio Member:</b>	Graham Jones - Leader of Council
<b>Tel. No.:</b>	(01235) 762744
<b>E-mail Address:</b>	<a href="mailto:gjones@westberks.gov.uk">gjones@westberks.gov.uk</a>

### Contact Officer Details

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<b>Job Title:</b>	Democratic Services Manager
<b>Tel. No.:</b>	01635 519045
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## Supporting Information

### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

Appendix A – West Berkshire Council Forward Plan – April 2010 to July 2010

## Implications

**Policy:** As set out in the report

**Financial:** There are no financial implications for the Council

## Consultation Responses

### Members:

**Leader of Council:** Leader of the Council

**Overview & Scrutiny  
Commission Chairman:** OSC Chairman

**Ward Members:** N/a

**Opposition  
Spokesperson:** Opposition Leader

**Select Committee  
Chairmen:** N/a

**Local Stakeholders:** The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan - April to July 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>APRIL 2010</b>											
ID1778	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/04/10	Chief Executive	Jo Naylor	Councillor Pamela Bale		TBC			01 April 2010
ID1779	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/04/10	Chief Executive	Paula Amorelli	Councillor Alan Law		TBC			01 April 2010
ID2007	<b>The Avenue and Orchard Road, Mortimer - 20mph Speed Limit</b> <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		26/03/10	Statutory consultees, general public, Parish Council and Ward members		01 April 2010
ID2008	<b>Stanford Dingley - 30mph Speed Limit</b> <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		26/03/10	Statutory consultees, general public, Parish Council and Ward members		01 April 2010
ID2024	<b>Parking Review - Various Villages</b> <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		26/03/10	Statutory consultees, general public, Parish Council and Ward Members as part of the statutory consultation and advertisement		01 April 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

<b>KEY:</b>	
ID =	Individual Executive Member Decision
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# West Berkshire Council Forward Plan - April to July 2010

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ID2025	<b>Thatcham Parking Review</b> <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		26/03/10	Statutory consultees, general public, Parish Council and Ward Members as part of the statutory consultation and advertisement		01 April 2010
ID1777	<b>West Berkshire Forward Plan - May 2010 to August 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/04/10	Chief Executive	Moira Fraser	Councillor Graham Jones		08/04/10		Not subject to call in	01 April 2010
GAC1904	<b>Internal Audit Strategy and Work Plan</b>	GA	27/04/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		19/04/10	Corporate Board, External Auditors		01 April 2010
GAC1903	<b>Q3 of 2009/10 Internal Audit Report</b> <i>To outline the outcomes of Internal Audit work for the third quarter of 2009-10.</i>	GA	27/04/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		19/04/10	Corporate Board, External Auditors		01 April 2010
GAC1908	<b>Strategic Risk Register Q3</b>	GA	27/04/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		19/04/10	Corporate Board, External Auditors		01 April 2010
GAC1905	<b>Anti Fraud Strategy</b> <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	GA	27/04/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		19/04/10	Corporate Board, External Auditors		01 April 2010
<b>MAY 2010</b>											
ID2031	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/05/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure and Culture, Equality and the Visions		TBC			01 May 2010

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ID2032	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/05/10	Chief Executive	Paula Amorelli	Portfolio Holder for Planning, Housing and Transport Policy		TBC			01 May 2010
ID2035	<b>West Berkshire Forward Plan - June 2010 to September 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/05/10	Chief Executive	Moira Fraser	Leader of the Council		06/05/10		Not subject to call in	01 May 2010
EX2017	<b>Asset Management Plan</b> <i>To seek approval to the West Berkshire Council's Asset Management Plan</i>	EX	13/05/10 EX	Chief Executive	Amanda Dennis	Portfolio Holder for Strategy and Performance		06/05/10	Heads of Service		01 May 2010
EX2026	<b>Greenham Community Centre</b> <i>To outline the current position in relation to Greenham Community Centre both in terms of the physical asset and management and to consider options to improve the overall position.</i>	EX	13/05/10 EX	Chief Executive	Andy Day	Portfolio Holder for Strategy and Performance		06/05/10	Greenham Common Trust, Appropriate Members, Greenham Community Association Management Committee, Greenham Parish Council and Newbury Town Council		01 May 2010
EX2027	<b>Recommendations Arising from the Scrutiny Review of Adverse Weather</b> <i>To consider the recommendations from the Overview and Scrutiny Management Commission emanating from the recent Scrutiny review.</i>	EX	13/05/10 EX	Chief Executive	David Lowe	Portfolio Holder for Environment and Public Protection		06/05/10			01 May 2010

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EX1922	<b>Housing Vision 2009-2014</b> <i>To seek adoption of the new Housing Vision 2009-2014</i>	EX	13/05/10 EX	Community Services	Mel Brain	Councillor Alan Law		06/05/10	Developers, RSLs, Supported Housing Providers, residents.		01 May 2010
C1963	<b>Sustainable Community Strategy Refresh 2010/11</b> <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	11/05/10 C	Chief Executive	Sam Shepherd	Leader of the Council		30/04/10			01 May 2010
C2019	<b>Changing the Terms of Reference for the Personnel Committee</b> <i>To seek approval from full Council to extend the remit of the Personnel Committee to include the approval of new and revised Health and Safety policies and procedures</i>	C	11/05/10 C 27/04/10 GA	Chief Executive	Jane Milone	Portfolio Holder for Strategy and Performance		20/04/10 GA 30/04/10 C	Personnel Committee		01 May 2010
C1885	<b>Sustainable Community Strategy Report and Update 2010/11</b> <i>For Council to adopt the Annual Report and Update on the Sustainable Community Strategy.</i>	C	11/05/10 C	Chief Executive	Mark Harris	Leader of the Council		30/04/10			01 May 2010
C1992	<b>Model Protocol for Members Serving on Outside Bodies</b> <i>To agree to the adoption of a protocol for Members representing the Council on Outside Bodies</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
C2001	<b>Member Development Programme 2010/11 - Refresh</b> <i>To make minor amendments to the agreed programme.</i>	C	11/05/10 C	Chief Executive	Jo Watt	Leader of the Council		30/04/10			01 May 2010

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C1880	<b>Election of Chairman for the Municipal Year 2010/11</b> <i>To elect a Chairman of the Council for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
C1881	<b>Appointment of Vice Chairman for the 2010/11 Municipal Year</b> <i>To appoint a Vice Chairman for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
C1882	<b>Election of Leader and Appointment of the Executive</b> <i>To elect the Executive Leader for the 2010/11 Municipal Year and to receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
C1883	<b>Standards Committee</b> <i>to receive a short presentation from the Chairman of the Standards Committee on the Committee's activity during 2009/10</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
C1884	<b>Appointment and Allocation of Seats on Committees</b> <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2010/11 Municipal Year and to agree the Council's Policy Framework for 2010/11.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Leader of the Council		30/04/10			01 May 2010
<b>JUNE 2010</b>											
ID2033	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/06/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure and Culture, Equality and the Visions		TBC			01 June 2010

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ID2034	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/06/10	Chief Executive	Paula Amorelli	Portfolio Holder for Planning, Housing and Transport Policy		TBC			01 June 2010
ID2036	<b>West Berkshire Forward Plan - July 2010 to October 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/06/10	Chief Executive	Moira Fraser	Leader of the Council		10/06/10		Not subject to call in	01 June 2010
	<b>Flooding Update Report</b>	GSC	08/06/10	Environment	Carolyn Murison	Portfolio Holder for Environment and Public Protection		01/06/10			01 June 2010
GAC1987	<b>Annual Heads of Service Assurance Review</b>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC1988	<b>Annual Monitoring Officer re Governance Statement</b>	GA	28/06/10 GA	Chief Executive	David Holling	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC1989	<b>Annual S151 Officer re Governance Statement</b>	GA	28/06/10 GA	Chief Executive	Andy Walker	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC1984	<b>Health and Safety Q4</b>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010

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GAC1985	Strategic Risk Register	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC1986	Internal Audit Annual Report	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC1990	Annual Governance Statement	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Member for Strategy and Performance		18/06/10			01 June 2010
GAC2015	Financial Statements	GA	28/06/10 GA	Chief Executive	Joseph Holmes	Portfolio Holder for Finance and Economic Development		18/06/10			01 June 2010
EX1834	Annual Employment Report 2009/10 including Establishment Report - Q4 <i>To report on the Council's workforce trends for the year ended 31 March 2010. To report on changes to the WBC Establishment in Quarter 4 2009/10.</i>	EX	17/06/10 EX	Chief Executive	Rob O'Reilly	Portfolio Holder for Strategy and Performance		09/06/10			01 June 2010
EX2016	Provisional Outturn Report <i>To update Members on the budget monitoring position.</i>	EX	17/06/10 EX	Chief Executive	Joseph Holmes	Portfolio Holder for Finance and Economic Development		09/06/10			01 June 2010

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<b>JULY 2010</b>											
ID2037	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/07/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure and Culture, Equality and the Visions		TBC			01 July 2010
ID2038	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/07/10	Chief Executive	Paula Amorelli	Portfolio Holder for Planning, Housing and Transport Policy		TBC			01 July 2010
ID2039	<b>West Berkshire Forward Plan - August 2010 to November 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/07/10	Chief Executive	Moira Fraser	Leader of the Council		08/07/10		Not subject to call in	01 July 2010
EX2009	<b>Fostering Statement of Purpose and Annual Report</b> <i>Statutory requirement to annually review the Fostering Statement of Purpose and to report on the work of the Fostering Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Portfolio Member for Children and Young People		15/07/10	Stakeholders, including fostering panel and Children's Services Management Team		01 July 2010
EX2010	<b>Adoption Statement of Purpose and Annual Report</b> <i>Statutory requirement to annually review the Adoption Statement of Purpose and to report on the work of the Adoption Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Portfolio Member for Children and Young People		15/07/10	Adopters and the Children's Services Management Team		01 July 2010

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